

**Government of India
Department of Atomic Energy
Variable Energy Cyclotron Centre
Health Physics Unit**

Procedure for Analysis and Certification of food items from export/import consignments

- Samples along with a covering letter in duplicate and Xerox copy of letter of credit duly certified by your company should be sent to Health Physicist-in-charge, Variable Energy Cyclotron Centre, I/AF Bidhan Nagar, Kolkata-700064 for requesting analysis of radioactivity mentioning sample details, country exported/imported, L.C. Number etc. Samples are accepted for analysis for all working days during cash hours in the afternoon.
- Each sample should be properly packed in a transparent polyethylene container, sealed and labelled with sample details, name of the company etc. The weight of sample should be minimum of 1 (one Kg). Sample send by speed post/courier is not accepted at present.
- At the time of request for the analysis, **Rs.10,000/- (RUPEES TEN THOUSAND ONLY) per sample per certificate by DD/Pay Order/Banker's Cheque to be drawn in favour of PAY AND ACCOUNTS OFFICER, VECC, on SBI, BIKASH BHAVAN, BIDHAN NAGAR, KOLKATA or SBI Service Branch, Kolkata.** The charges are effective from APRIL 01, 2014. The payment to be made at Cash counter, Accounts Section. to Accounts Section of this Organisation & the money receipt to be shown to Health Physics Unit, VECC. Please note, without depositing the analysis charge, sample cannot be accepted. **Payment has to be made within the time between 14.30 -15.30 hrs.** It is preferred to reach at this centre at about 14.10 hrs so that security formalities, other paper works etc can be over at the earliest.
- The result of analysis will be available after 5 (five) working days. **The certificate to be collected between 14.30 hrs to 16.00 hrs** in person or by post (if by post pl. mention in your letter). Outstation Company may collect their certificate by speed post – in such cases the expenditure towards SPEED POST (exact amount) to be borne by your company and payment has to be made along with analysis charge. However, it is appreciated if the samples are submitted and certificates are collected in person.

For further assistance, please do not hesitate to contact

Health Physicist-in-charge, HPU, VECC, I/AF Bidhan Nagar, Kolkata-700064 Telephone No: 2318-4115/ 3152
FAX No. 91 33 23346871, TELEX No.214526 VEC IN; E-mail: tapas@vecc.gov.in or lekha@vecc.gov.in

Date:

Health Physicist-in-charge

DRAFT FORMAT OF THE LETTER

Company Letter Head Address , Ph no , e-mail etc

Ref :

Date :

To, OIC/HPU/VECC, 1/AF Bidhannagar, Kolkata 700064

Sub: Request: Radioactivity content analysis of sample

Dear Sir,

We are exporting/importing the following material as given below:

1. SAMPLE DESCRIPTION:
2. Type of Consumption.-Human / Animal / Poultry / Fish Feed / others (pl. specify)
3. TO BE EXPORTED TO/IMPORTED FROM (company, address, country, port of landing etc) :
4. Country of origin of the product : INDIA
5. Shipped from : INDIA Any other details(vessel, port of dispatch etc) :
6. LC NO/Invoice no. , date , name of the bank etc:
7. Any other matter to be incorporated in the certificate: Cs-137 level, quantity etc.
8. Amount to be deposited: Rs (DD/pay order etc details)
9. Local Contract Person Name with Tel. No. :

We shall be thankful if you do the needful at the earliest.

Yours Faithfully

Signature:
(if letter is not on letter head, pl use your rubber stamp here)